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5th March 2021

Dear Parents/Carers,

Just a few reminders about our Covid procedures:

If you have any of the main symptoms of coronavirus (COVID-19), get a test as soon as possible. Stay at home until you get the result.

The main symptoms of coronavirus are:

- **a high temperature** - this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- **a new, continuous cough** - this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- **a loss or change to your sense of smell or taste** - this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

Although these are the main symptoms of COVID, as has been our policy since September, please do not send your child to school if they feel generally unwell.

If your child develops symptoms of COVID-19

- All of your household and any support/childcare bubbles immediately begin to isolate. The current isolation period is the day the symptoms started and the next full 10 days.
- Book a covid test for your child and anyone else who displays symptoms of COVID.
- **Inform school using the methods below.** I have copied the letter sent out in September as a reminder of our contact methods.
- If your child's test result is **negative**, inform school using the same methods as below. Follow NHS guidance sent to you with the test results.
- If your child's test result is **positive**, inform school immediately using the methods below. Follow guidance from the NHS.

If any member of your household or support/childcare bubble develops symptoms of COVID-19, isolate immediately and do not send your child to school.

Please see the information below which sets out how to inform school of COVID-19 tests for your child or family member.

1. During school hours - please phone the school office.
2. Out of office arrangements:

Between the hours of 4pm and 8am Monday to Friday and over the weekend - please phone the school office and leave a message. In addition to your message please email school on office@bawtrymayflower.doncaster.sch.uk copying in Mrs Walker and Mrs Jenkinson. Their emails are n.walker@bawtrymayflower.doncaster.sch.uk and head@bawtrymayflower.doncaster.sch.uk.

We will endeavour to check emails during the evenings and weekends but we cannot guarantee that emails will be read during these times. It is therefore essential that a message is also left on the answer phone.

We are asking you to follow the above procedures so that we can give parents enough time to respond to any messages to self-isolate that we may need to send out.

If we need to close a bubble due to a positive case of COVID-19 in school, we want to give you as much notice as we can. We will, where possible, contact you by text and email prior to the next school day. Please be aware however, that if this isn't possible, we will contact you as soon as we possibly can.

Yours Sincerely,

Mrs N Walker
Acting Headteacher

